



Title: - Deutsche Bank Group – Invoice Status

Invoice Statuses

The **Invoice** Status field lets you know where DB is in the invoice approval and payment process.

Canceled - This status means that you have canceled the invoice and can't make any further changes to it.

Sent – This status means that DB has received the invoice but hasn't approved or rejected it. If your invoice stays in this status for more than 24 hours, contact DB (Refer help desk contact details guide on the home page) for the next course of action.

Rejected - This status means that the invoice has failed validation on SAP Business Network, or DB has rejected the invoice in the invoice processing system. You can edit and resubmit a rejected invoice.

Approved - This status means that if the invoice doesn't have any errors, DB approves the invoice for payment and then the invoice status changes to Approved. After an invoice reaches Approved status, you can't make changes to it. You'll need to send a credit memo (Refer to 'How to submit Line-Item Credit Note' guide on our home page) if you have made a mistake.

Paid - This status means that DB has paid the invoice or is in the process of issuing payment.