Title: - Deutsche Bank Group – How to check the invoice rejection reason
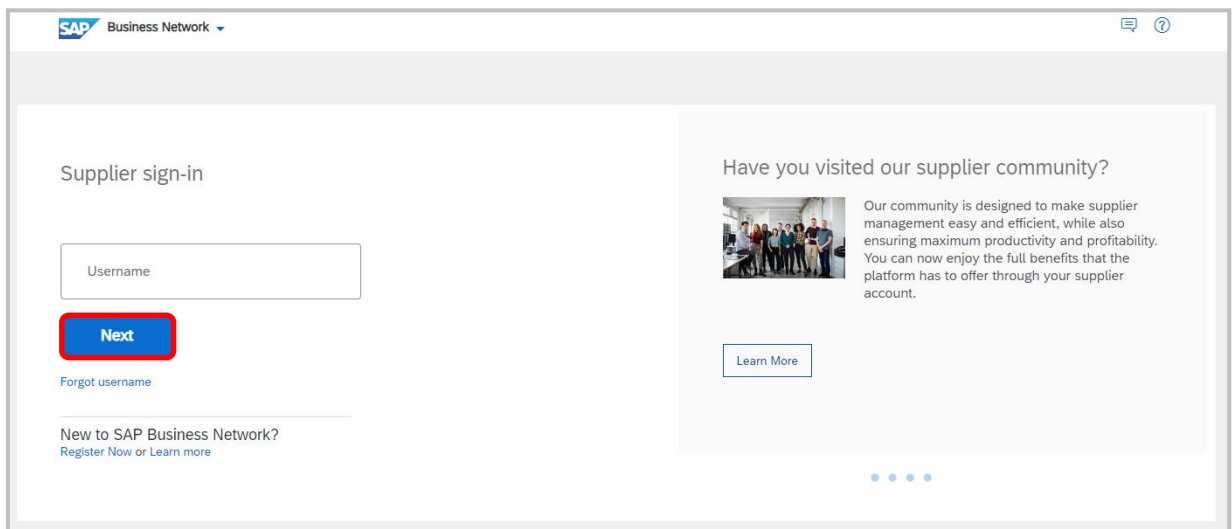
- Go to the SAP Business Network supplier portal using the following link – supplier.ariba.com and enter your username and password here. You can find the username in the e-mail sent to you by SAP Business network during registration.

- Enter your username and click **Next**.
  In the next page, enter your **password** and click **Sign In**.
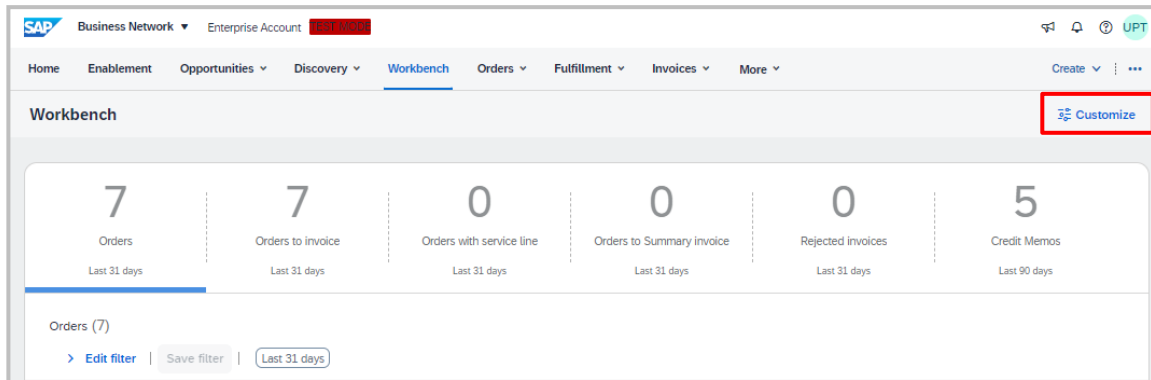

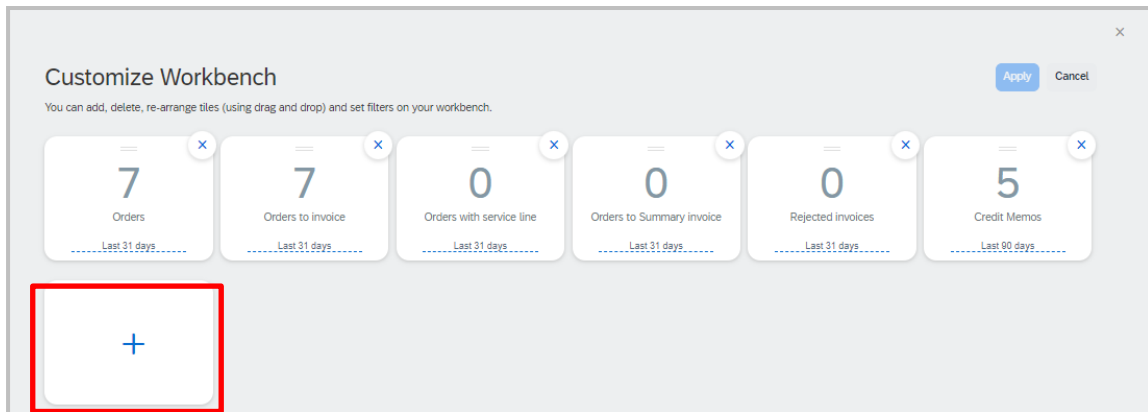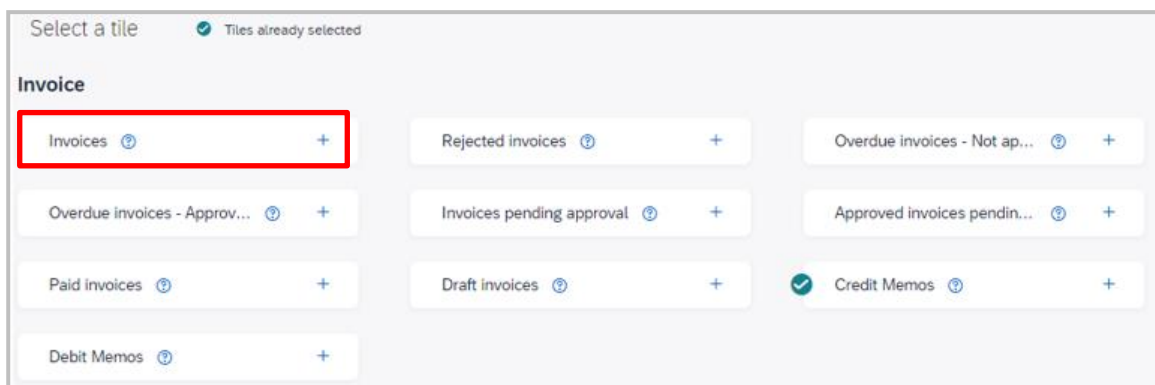- From the home screen, click on **Workbench** and select the **Invoices** tile.
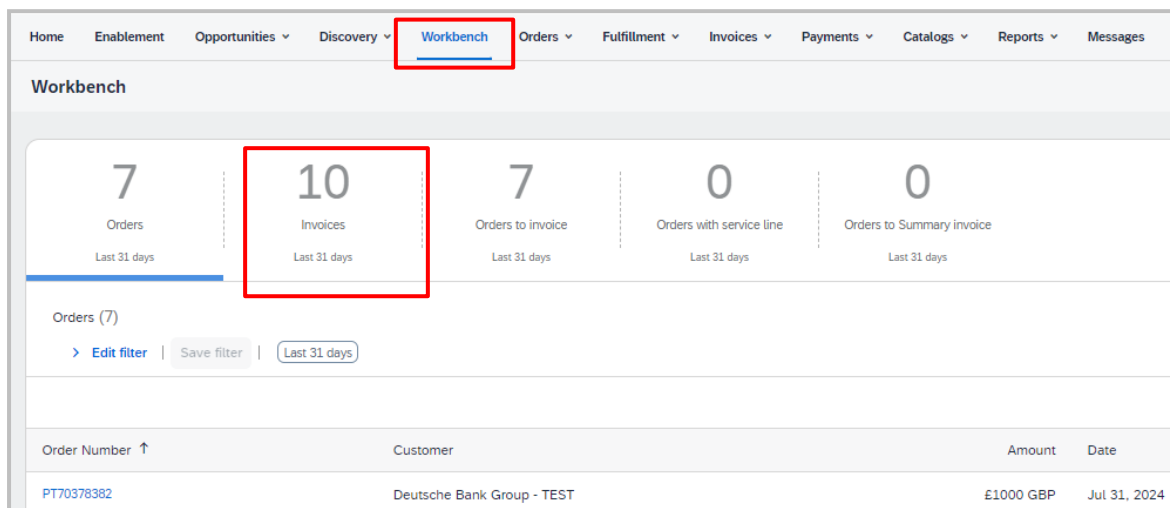
- If you do not find the **Invoices** tile, click on the **Customize** option and add Invoices.

- Click on the **+** symbol to add the Invoices tile.

- Select **Invoices** and click **Apply.** This will add a tile and take you to the home page.

- Click on **Invoices** and click on **Edit filter** and select the **Exact match** radio button under **Invoice number**. Enter the invoice number and click **Apply**. This will display the invoice. Click on the invoice number to open the invoice.

- The invoice rejection will be displayed as below.

Contact the Deutsche Bank helpdesk (Refer to the Helpdesk contact details guide on our home page) if you do not understand the reason for rejection and do not know how to proceed further.