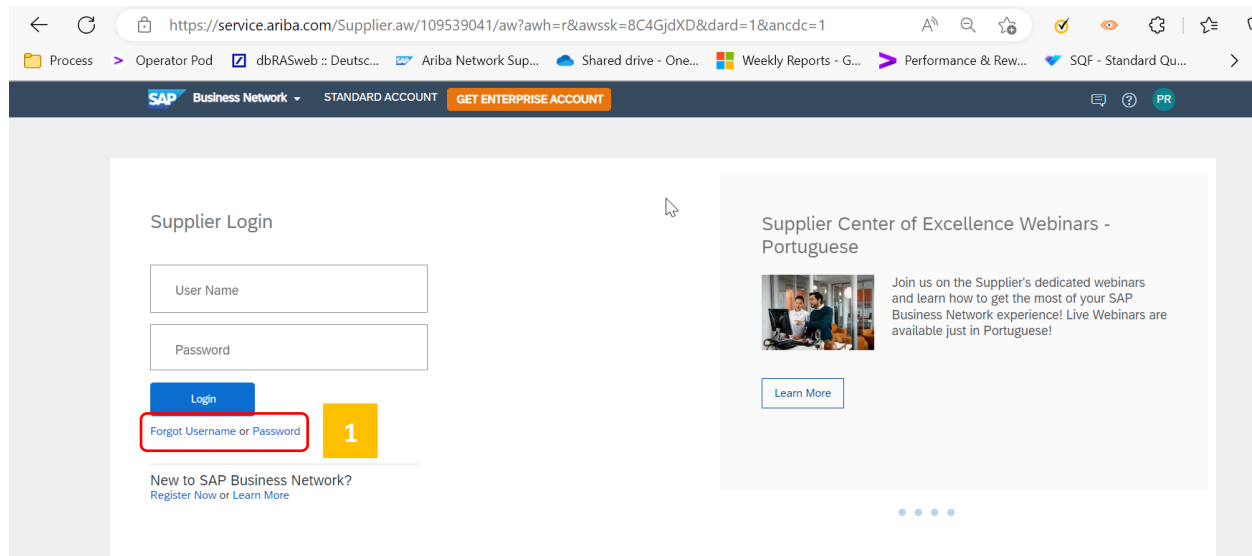




- 1 Go to the SAP business Network portal using the following link – [supplier.ariba.com](https://supplier.ariba.com) and click on **Forgot Username or Password**



## When you click on **Forgot Password**

2

On the next page, input the registered email ID and click on **Submit**

SAP Business Network

### Reset your password

Enter the email address you used to register with SAP Business Network.

Email address

2 Submit Cancel

SAP Business Network will send an email with all the **User IDs** that are created for the registered email

3

Use the **Click here** hyperlink corresponding to the **User ID** to reset the password.

## Ariba Account Password Reset Information

Dear db.aps.support@accenture.com, |

Choose the account you want to reset the password for, and go to the corresponding link to reset your password.

User ID	Password reset link
db.aps.support_te [redacted]	Click Here
db.aps.support@[redacted]	Click Here
db.aps.support2@[redacted]	Click Here
TEST_UKPO_1127202002 [redacted]	Click Here
db.aps.support3@[redacted]	Click Here
db.aps.support1@[redacted]	Click Here

A large curly bracket on the right side of the table groups all rows, with a yellow box containing the number 3 next to it.

**Important: The link will expire in 24 hours**

\* If an error occurred when trying to reset this user's password using the email address provided, reset this user's password using this user ID.

Sincerely,

SAP Business Network team

If you do not want to receive future notifications, update the email address for your account or discuss this with your company's SAP Business Network account administrator.

[SAP Business Network Privacy Statement](#) | [Terms of Use](#) | [Help Center](#)

- 4** Update the desired password on the **New Password** section. Confirm the same on the next section and click on **Submit**

Reset your password

Username  
db.aps.support\_test@accenture.com

4 New password

4  Cancel

- Must be between 8 and 32 characters.
- Must contain at least 1 lowercase letter(a-z), 1 uppercase letter(A-Z), 1 numeric character(0-9), and 1 special character. The special characters permitted are: !@#%&\*~./:;<=>?[]\_-+
- Cannot contain the username
- Repetitive characters and numbers in sequence are discouraged
- Only ASCII characters are allowed (numbers 0-9, lower and upper case characters a-z, and some special characters)

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You will get a confirmation email to the registered email ID that the password has been reset for a particular User ID

### When you click on **Forgot Username**

5 On the next page, input the registered email ID and click on **Submit**

Recover your username

Enter the email address you used to register with SAP Business Network.

Email address

5  Cancel

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SAP Business Network will send an email with all the **User IDs** that are created for the registered email

6 A email with the username will be received

## Request for your Ariba Commerce Cloud username

Dear SAP Business Network User,

This email message has been sent in response to your request to retrieve your Ariba Commerce Cloud username. Your email address is associated with multiple Ariba Commerce Cloud usernames.

Note: Ariba Commerce Cloud usernames are in email format. The following Ariba Commerce Cloud usernames are associated with your email address:

VENDOR\_kUxPQ\_MI2xw@ariba.com  
db.aps.support@accenture.com  
db.aps.support1@accenture.com  
db.aps.support3@accenture.com

Note: Ariba Commerce Cloud usernames are in email format. The following Ariba Commerce Cloud Test account usernames are associated with your email address:

db.aps.support2@accenture.com  
TEST\_UKPO\_1127202002@accenture.com



6

Sincerely,  
SAP Business Network team