

Title: - Deutsche Bank Group – How to upgrade to Enterprise account

Only the SAP Business Network account administrator can upgrade the account from a Standard account to an Enterprise account.

- Go to the SAP Business Network supplier portal using the following link <u>supplier.ariba.com</u> and enter your username and password here. You can find the username in the e-mail sent to you by SAP Business Network during registration.
- Enter your username and click Next.
 In the next page, enter your password and click Sign In.

Business Network -) (J
Supplier sign-in	Have you visited our supplier community? Our community is designed to make supplier management easy and efficient, while also
Username	ensuring maximum productivity and profitability. You can now enjoy the full benefits that the platform has to offer through your supplier account.
Forgot username	Learn More
New to SAP Business Network? Register Now or Learn more	

- From the home screen, click on **Get enterprise account** on the top of your screen.







You will be required to login again by entering your **Username** and **Password** to access your Profile Management and proceed accordingly with the required updates.

SAP NET MORE					0 0 0
SAP Business Network account pricing					Close
	Upgr	ade today to unlo tial on SAP Busine	ck your full ess Network.		
	Network Basics	Standard account Your account Free	Enterprise account (Appund) From may reply Extension		ł
AP .	Send and receive documents on the network with unlimited customer relationships, including POs and involces	~	4	SSI	
	Access to web platform and supplier mobile app	√	4		
	Attract customers with your profile and review, search, and respond to new leads for free	✓	*		
	Advanced tracing partner insights with all KPIs and benchmarks	Limited KPIs	4		· · · · · · · · · · · · · · · · · · ·

- On the next screen, click on **Upgrade**.



	Standard account Your account Free	Enterprise account (Upgrade) Fees may apply Upgrade	C. selen				
Confirm upgrade We provide this SAP Business Network standard account to an enterprise account; fees may apply. By checking the box, and selecting Upgrade, you are confirming, on behalf of your organization, the upgrade of this SAP Business Network supplier account (PME FAMILIENSERVICE GMBH-TEST, ANID ANO1643281447-T) from a standard account to an enterprise account according to the Terms of Use (Suppliers). Note that fees may apply to transactions after the upgrade. Cancel Upgrade							
Advanced trading partner insights with all KPIs and benchmarks	Limited KPIs	√					
G Support Services							
24/5 support via chat and phone; onboarding guidance		4					

- You will be prompted with a confirmation message. Please check the check box to upgrade and click on the **Upgrade** option.

This will upgrade your account type from Standard to Enterprise.

