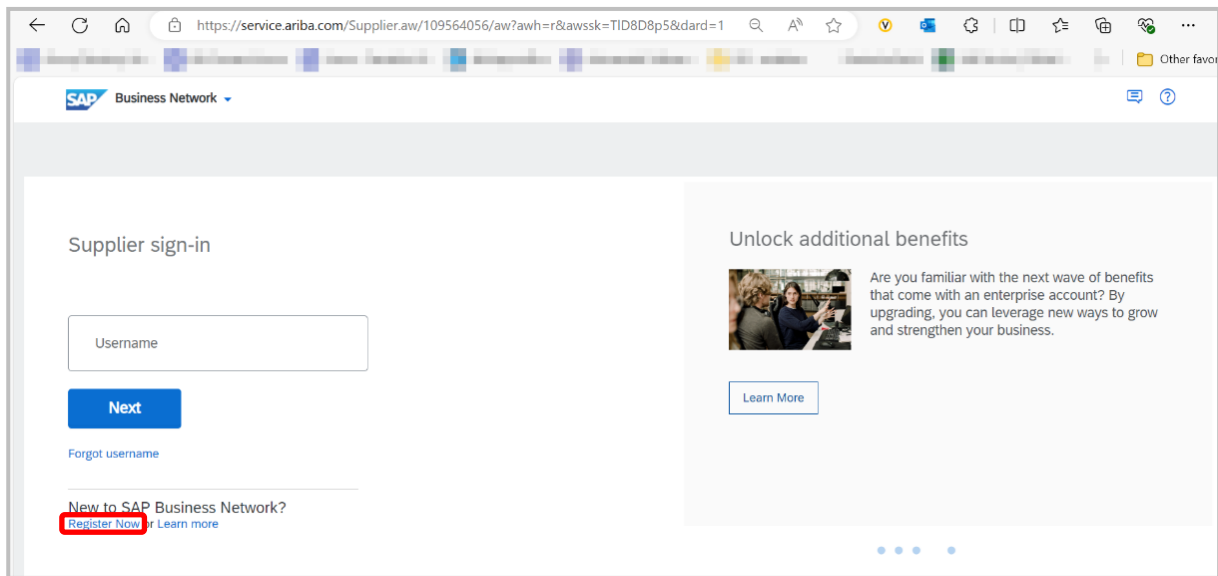


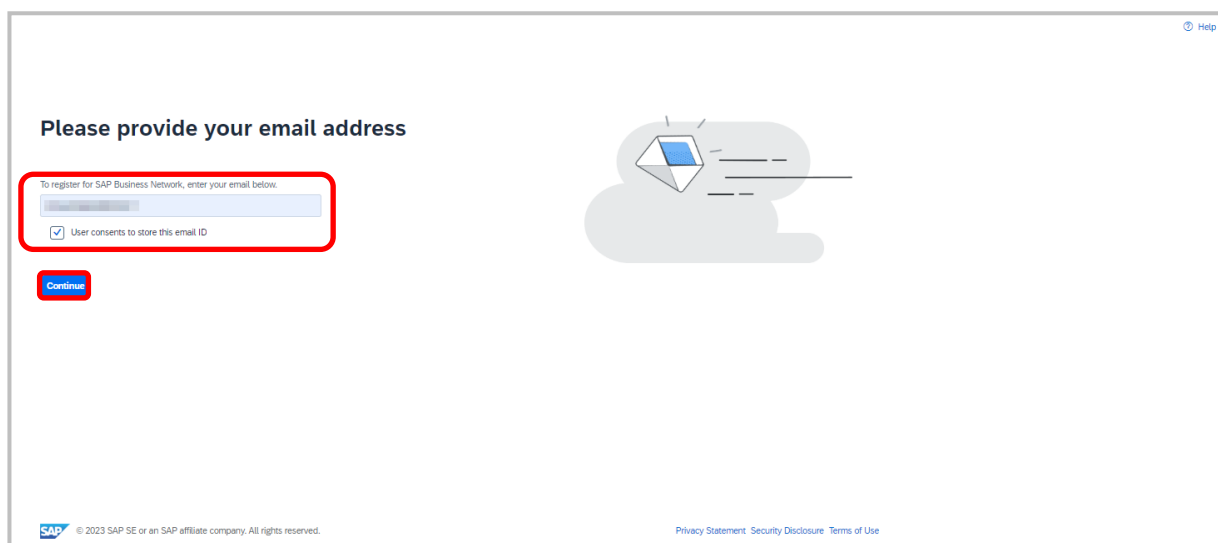


**Title:** - Deutsche Bank Group – SAP Business Network account creation

- Log in to the SAP Business network supplier portal using the following link [supplier.ariba.com](https://supplier.ariba.com).
- Click on **'Register now'** section as shown below to create a new SAP Business network account.



- Enter your address e-mail that you will use for this account and tick the **User consents to store this email ID** and click **Continue**.





- Enter the **One Time Password** that was sent to your mailbox and click **Continue**. (*Enter the One Time Password to start your registration for SAP Business Network. This One Time Password is valid for 30 minutes. If you do not enter the correct OTP within that time, you may request for a new OTP.*)

Action required: Your One Time Password

SAP Business Network <noreply@us.bn.cloud.ariba.com>  
To: [redacted]

Thu 08/08/2024 09:44

**SAP Business Network**

Hello,

Your One Time Password is : [redacted]

Enter the One Time Password to start your registration for SAP Business Network.

This One Time Password is **valid for 30 minutes**. If you do not enter the correct OTP within that time, you may request for a new OTP.

Sincerely,  
**SAP Business Network team**

You have received this notification because your email address is associated with an SAP Business Network account or was provided by a trading partner on SAP Business Network.

This email may contain trade secrets or privileged, undisclosed, or otherwise confidential information. If you have received this email in error, you are hereby notified that any review, copying, or distribution of it is strictly prohibited. Please inform us immediately and destroy the original transmittal. Thank you for your cooperation.

If you need additional SAP support, please access [Help Center](#).

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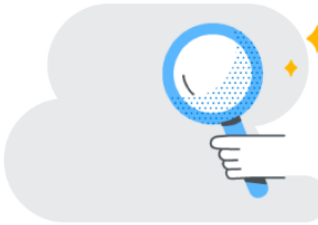
Help

## Enter your One Time Password

Insert password below. Your password expires in 30 minutes.

[redacted]

**Continue**



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- On the registration page, update the details (marked with asterisk is compulsory) under 'Company Information' and 'Administrator account information' sections.

Please note the following –

1. Username

- o Your username must be in e-mail format (e.g., [nick@abc.com](mailto:nick@abc.com))
- o Usernames are case-insensitive and must have the form of an e-mail address.
- o Usernames can include a Latin character and the underscore ( \_ ) and period ( . ) punctuation marks.
- o If you receive an error message, stating e-mail id has been already registered on SAP Business network, kindly use a new User ID to register the new account. However, you may still enter e-mail details on the email field, to reset or recover the Username or password in future, if necessary.

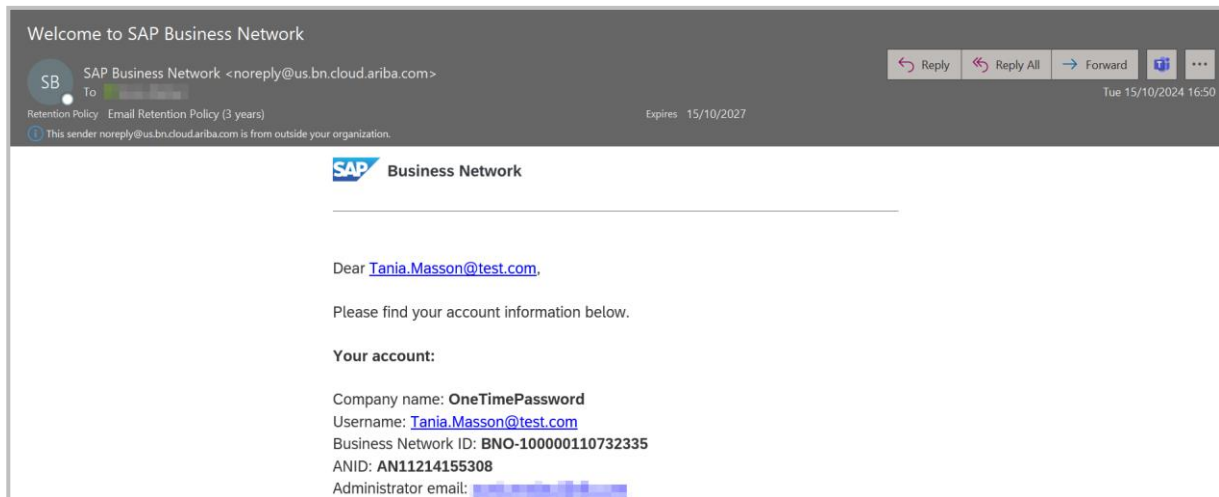
2. Passwords

- o The minimum password length is eight characters and must contain at least one numeral.
- o Passwords can contain Latin characters and punctuation marks.
- o The passwords are case-sensitive.



- Read the terms and conditions of SAP Business Network carefully and check the check boxes against them and click on **Create account**.

- Once registered into the SAP Business network, an e-mail will be sent from SAP Business network to the administrator account (This is the e-mail ID given during the registration process). This E-mail contains the unique Business Network ID (Formerly known as SAP Business Network ID/AN ID).



- Provide this ANID to 'Deutsche Bank P2P helpdesk Team' (contact details below) along with the vendor ID (if vendor ID is not known, please provide a PO number) to which the e-invoicing functionality needs to be enabled.

**Deutsche Bank P2P helpdesk contact details**

Region	New e-mail address
Australia	<a href="mailto:au.p2phelp@s2p.db.com">au.p2phelp@s2p.db.com</a>
Brazil	<a href="mailto:br.p2phelp@s2p.db.com">br.p2phelp@s2p.db.com</a>
France	<a href="mailto:fr.p2phelp@s2p.db.com">fr.p2phelp@s2p.db.com</a>
Germany	<a href="mailto:de.p2phelp@s2p.db.com">de.p2phelp@s2p.db.com</a>
Hong Kong	<a href="mailto:hk.p2phelp@s2p.db.com">hk.p2phelp@s2p.db.com</a>
India	<a href="mailto:ind.p2phelp@s2p.db.com">ind.p2phelp@s2p.db.com</a>
Ireland	<a href="mailto:ie.p2phelp@s2p.db.com">ie.p2phelp@s2p.db.com</a>
Italy	<a href="mailto:italy.p2phelp@s2p.db.com">italy.p2phelp@s2p.db.com</a>
Japan	<a href="mailto:jp.p2phelp@s2p.db.com">jp.p2phelp@s2p.db.com</a>
Luxembourg	<a href="mailto:lux.p2phelp@s2p.db.com">lux.p2phelp@s2p.db.com</a>
Netherlands	<a href="mailto:nl.p2phelp@s2p.db.com">nl.p2phelp@s2p.db.com</a>
Philippines	<a href="mailto:ph.p2phelp@s2p.db.com">ph.p2phelp@s2p.db.com</a>
Poland	<a href="mailto:pl.p2phelp@s2p.db.com">pl.p2phelp@s2p.db.com</a>
Singapore	<a href="mailto:sg.p2phelp@s2p.db.com">sg.p2phelp@s2p.db.com</a>
Spain	<a href="mailto:es.p2phelp@s2p.db.com">es.p2phelp@s2p.db.com</a>
Switzerland	<a href="mailto:ch.p2phelp@s2p.db.com">ch.p2phelp@s2p.db.com</a>
UAE	<a href="mailto:ae.p2phelp@s2p.db.com">ae.p2phelp@s2p.db.com</a>
UK	<a href="mailto:uk.p2p-invoices@s2p.db.com">uk.p2p-invoices@s2p.db.com</a>
US	<a href="mailto:us.p2p-invoices@s2p.db.com">us.p2p-invoices@s2p.db.com</a>